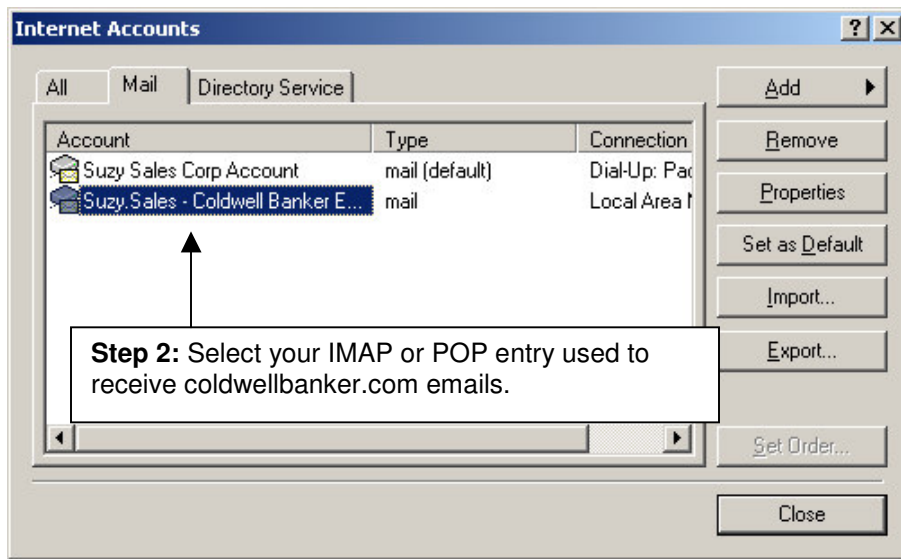


Configuration Changes for POP/IMAP Users

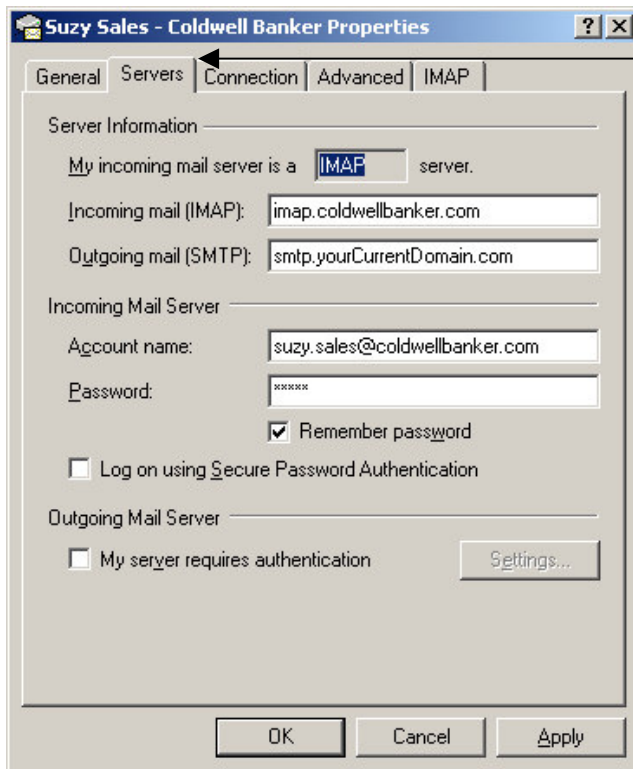
The current **Coldwell Banker®** Email system will change on March 24, 2006. To continue receiving your POP/IMAP mail using an email application such as Microsoft Outlook, the following configuration changes must be made.

Step 1: From the main menu click Tools → Accounts to obtain this screen in Outlook:



Step 2: Select your IMAP or POP entry used to receive coldwellbanker.com emails.

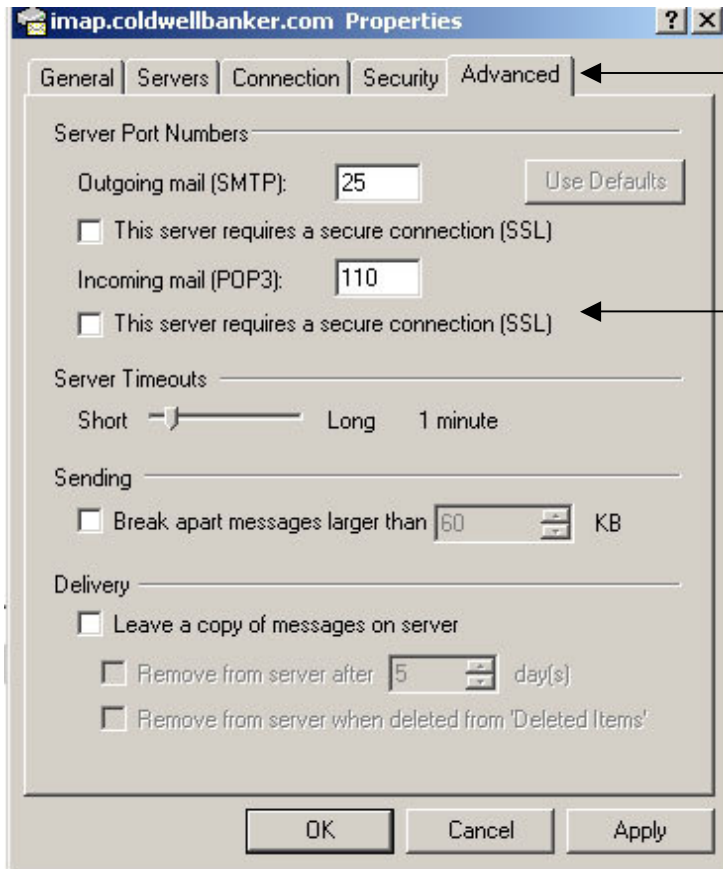
Step 3: Click the "Properties" button.



Step 4: Click the "Servers" tab.

Step 5: The "Incoming mail" box should read: **imap.coldwellbanker.com** OR **pop.coldwellbanker.com** depending on the type of server being used.

Step 6: Your account name is your **firstname.lastname@coldwellbanker.com** OR your preferred alias **@coldwellbanker.com**, if one was created in your prior EasyMail account. **NOTE:** there is now only **ONE** valid account name for each user.



Step 7: Select the “Advanced” tab

Step 8: Uncheck the box “This server requires a secure connection (SSL)”
The new email system no longer requires a secure connection.

If you are still unable to receive email after making these changes or require additional assistance, please call the **Coldwell Banker®** Email Helpdesk at 877-263-6589.